

Vestry Minutes
Tuesday, September 16, 2025 – 6 pm
Calvary Episcopal Church

**Steve, Christina, Katherine, Andy, Terri, Mary Jane, Madge, Scott, William E., MC, Barbara, Reg, Ginny,
Kate, Mat, Zoe, Allison, Bill B., Clay, Wesley, Jessica, Franklin**

Opening Prayer / Meditation – Zoe Bondi

"For a Church Convention or Meetings"

Almighty and everliving God, source of all wisdom and understanding, be present with those who take counsel [in _____] for the renewal and mission of your Church. Teach us in all things to seek first your honor and glory. Guide us to perceive what is right, and grant us both the courage to pursue it and the grace to accomplish it; through Jesus Christ our Lord. Amen.

The Book of Common Prayer, page 818, title number 12 in Prayers and Thanksgivings

Approval of August Minutes

Scott / Jessica

Allison and MJ moved approval - - - unanimous

Financial Report & Security Updates

Erik / Steve

• **Review of August Reports**

- Report Notes from Margaret McLean:
 - Pledges are up - 70% YTD budget and end of the year is big collection time
 - Kitchen/Event income should go up - more wedding income later in the year
 - Event expenses will remain higher than budget for the remainder of the year - due to Hymnfest expenses
 - Kitchen expenses remain to be high - but I did put all summer Wed dinners in kitchen rather than event expenses. As there is income associated with these dinners (Bingo, Trivia, Bratfest). All income from these events are listed as kitchen income, above the line.
 - Numbers indicate a good crowd on Wednesday evenings, and will be taken into account when building the 2026 budget
 - Most office admin expenses are high (particularly printing, postage, phone, marketing resources) mostly due to increased costs. Good news... computer expenses are low. Miscellaneous expenses reflect the hiring expenses for Wesley (well worth it!)
 - Bldg/Grounds - some tree removal expenses this month
 - Utility expenses remain to be high. We have contracted with a new HVAC vendor for scheduled maintenance, should reflect savings next year.
 - City taxes were paid in August.
- Nathan and the Community Breakfast team report that the Hub is now giving us the Breakfast Burritos for Sunday morning Community Breakfast, saving us a tremendous amount of money
- Discussion of the "Post paid pledges / Non-pledged gifts" category
- A/C units all in place and working . . . New contractors for maintenance . . . Will be somewhat difficult to budget HVAC figures for 2026 because of the lack of a long-term operating record with the new system(s).
 - Barbara mentioned the freezing cold temps in the Choir Room – needs to be adjusted
- Steve – Reports are "pleasantly uneventful"!

- **Approval of August Report(s)**
 - Clay and Ginny moved approval - unanimous
- **Annual Giving**
 - Jim Aldinger and Laura Trott are campaign heads
 - Individual pledge parties will be held at various locations
- **Endowment Committee Updates & Forum (9/21)**
 - Margaret has developed a draft of an Endowment brochure that will help explain the purpose and workings of the Endowment Program
- **William E asked about hourly wages of Calvary employees**
 - \$15 with COL increases and benefits . . . most are part time
 - Discussion of Security Guards (paid through Monica's Security Company)

Vestry Committee Updates – offered as needed

- **LGBTQ – Clay**
 - Team has met with Robyn, Katherine, and Wesley
 - Kickoff event 10/26 following 10:30 service
 - Connect in the Commons Table 9/28
 - Social event before end of the calendar year
 - Calvary's presence at Sunday's Pridefest was robust!
- **Listening**
 - People are excited Soup Sunday is coming back in October
 - One family who has been watching services on line is coming back in person because of one of Wesley's sermons!
- **Micah**
 - Approximately seven Calvary representatives at the annual meeting
 - Transportation, Housing, Immigration inclusivity, Youth . . . among the core committees
 - Two-hour meeting; 500 people in the room; 55 organizations (churches, non-profits, unions)
- **87 Adams**
 - Meeting with Melon Foundation to get budget and mission statement together
 - Next meeting with Melon consultant 9/17
- **Newcomer Gathering – 9/27 at Clay's / Brooks' home – all Vestry invited**

Diocesan Convention (11/14 & 11/15)

Mary Jane / Clay

- MJ gave a high-level background overview of the convention process
- MJ, Clay, and Phoebe Lusk are our Committee Chairs
 - Clay – hospitality
 - Phoebe – logistics
 - MJ – volunteers
- MJ suggested all Vestry attend Friday evening, wearing Vestry name tags and meeting / greeting all attendees
- Watch for sign-up genius opportunities
- 10/19 Connect in the Commons specifically dedicated to the Diocesan Convention

2026 Vestry Nomination Committee**Jessica**

- Wardens will start meeting soon to discuss potential nominees
- Message will go to congregation asking for nominee suggestions
- November elections
- 5-person slate

Security Training Updates**Clay / Terri**

- Now that we have been in our new space for a while, it's time to move forward from the Spring training session
- Front door Cameras have been updated and can be viewed from receptionist desk and from Steve's office
- Old fobs for the access pad have been collected and new ones have been redistributed to those who need them
- Staff members meet routinely to discuss various security issues

Rector's Report**Scott**

- Sabbatical Recap
 - Slides and overviews of sabbatical travels / experiences (previously shown in Sunday morning Forum session two weeks ago)
- Deep appreciation to the Vestry and the Congregation for making this Sabbatical possible

Meeting adjourned 7:10pm

Respectfully Submitted,

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Next Meeting:**October 21 – Barbara Etheridge, Opening Prayer / Meditation**

2025 Vestry Shared Values**Community****Listening****Sanctuary****Inclusion**