

Vestry Agenda & Minutes
Tuesday, February 20, 2024 . . . Calvary Episcopal Church - 6 pm

Attendees: Ben Boeving, Jessica Flynn, Madge Deacon, Clay Woemmel, Cathy Awsumb, Bill Bangham, Franklin Barton, Terri Dulaney, Bill Etnyre, Len Grice, Allison Parker, Christina Ross, Shannon Tucker, Mary Jane Viar, Brie Wallace

Scott Walters, Katherine Bush, Paul McLain, Steve Smith

Opening Prayer – Ben Boeving – St. Francis Prayer

*Lord, make me an instrument of your peace.
Where there is hatred, let me bring love.
Where there is offense, let me bring pardon.
Where there is discord, let me bring union.
Where there is error, let me bring truth.
Where there is doubt, let me bring faith.
Where there is despair, let me bring hope.
Where there is darkness, let me bring your light.
Where there is sadness, let me bring joy.
O Master, let me not seek as much
to be consoled as to console,
to be understood as to understand,
to be loved as to love
for it is in giving that one receives,
it is in self-forgetting that one finds,
it is in pardoning that one is pardoned,
it is in dying that one is raised to eternal life.
Amen.*

Approval of Vestry Retreat Minutes

Scott / Ben

Len and Clay moved approval - unanimous

Budget Review and Financial Report

Erik / Steve

Balance Sheet – operating cash on hand \$778,069 . . . high, primarily because this is the first of the year . . . Quarterly insurance payment will be made soon . . . Discussion of where cash is kept (regular checking acct at First Horizon) . . . Continued discussion of ease of moving money around in various types of accounts (i.e., interest bearing at Raymond Jaymes)

Revenue & Expenses – January – no trends yet for the year . . . Mention of those annual pledges that are paid in full for the year . . . and of Parking Lot Lease paid for the year, rather than on a monthly basis . . . Expenses are pretty much in order . . . Specific mention of Community Outreach line item of \$3k / month. This is Calvary’s budget for Community Outreach . . . The program receives funds from other sources to cover expenses. . . . Mention of Lay Salaries and of Property / Liability Insurance and the variances in each on a monthly / quarterly budget

Capital Campaign – Recap – Question asked if new members are made aware of the Capital Campaign . . . Unsure . . . will be investigated.

Question asked about the Community Outreach Valentine’s Letter . . . similar to Friends of Music campaigns . . . Donations are designated for Community Outreach

Bill E. moved approval of Financials . . . Unanimous

Rector’s Report

Scott

- **Announcements about the Monument Grant more than 750 applicants for 10 grants, and Calvary was one of them! More details to follow, and will be discussed at Adult Formation Class providing Phase 2 Renovation updates.**
- **Construction Process Overview and Updates** – Lots of cost cutting possibilities have been brought to the table . . . Final contract expected soon . . . Fund for Sacred Places Grant . . . Matching grants . . . applications being filed . . . Hoping for contract prior to March Vestry mtg
- **Sundays will be church in the Nave; formation in the Grizzlies Prep 5th grade bldg.; coffee hour in Welcome Inn**
 - **Construction Bids / Estimates / Budget** . . . Montgomery Martin Contractors
 - **Overview of Temporary Office Spaces During Construction**
 - **Wednesday Evenings at St. Mary’s Cathedral** – Formation and Dinner and Choir
 - **March Formation Class – Construction Updates** – March 10th
- **Question asked related to the prayer candle station . . . It is coming back!**
- **Approval of Parochial Report** – posted on REALM . . . people and financial information posted . . . Page 5 . . . important line: Total Operating Revenue. . . 10% of that figure goes to the Diocese . . . Len and Clay moved approval . . . Unanimous approval
- **Brie made announcement that she has been appointed by Bishop Phoebe to the Board of St. Columba**, and encouraged everyone to be active participants at St. Columba events!
- Discussion of Weddings at Calvary and whether or not it is necessary to be members of Calvary to be married here . . .

Vestry Retreat Follow-Up

Scott / Ben

Vestry as Listening Conduit . . . Vestry as “Listening Voice”

Where are Vestry Members “Plugged In”? (i.e., choir, EM, Usher, etc.) . . . Vestry members listed all of the places in which they are involved at Calvary, and discussion followed about where we may need to be more intentional about connection: . . . Involvement included:

Choir, Ushering, EM, Outreach, Altar Guild, Pastoral Care, Daughters of the King, Kitchen, Basement Church, LPS, Endowment Committee, Acolytes, Flower Guild, Memorial Fund, Formation Classes, Youth, EFM, Bells, Baguette Brother, Children’s Chapel and Youth Classes, Staff, Sacred Ground, Guild of the Holy Spirit

To be discussed at March Meeting:

- Vestry in-person meal and social gathering – April Meeting (?)
- Volunteers for Monthly Opening Prayers

Adjourn at 7:30

Respectfully Submitted,

**Madge Logan Deacon
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Vestry Shared Values

Caring for All

Vibrancy

Courage

Heritage