

**Vestry Meeting Minutes**  
**September 15, 2020**  
**Via Zoom**

**Vestry Members Present:** Kim Kitterman, James Aldinger, Lisa Buckner, Madge Deacon, Bailey Fountain, Will Hayley, Kathryn Jasper, Nancy Manire, John Owen, Heidi Rupke, Ginny Strubing, Edwin Thorpe

**Vestry Members Absent:** Laura Trott, John Webb, Anna Kathryn Word

**Clergy Present:** Scott Walters, Amber Carswell, and Paul McLain

**Others Present:** Julie Bethell, Steve Smith

**Call to Order:** Scott Walters called the meeting to order at 6:01 p.m.

**Prayer:** Kim Kitterman led us in prayer.

**Approval of Minutes:** Scott Walters  
Corrected version of August vestry meeting minutes, as posted on Basecamp, was approved.

**Financial Report:** Steve Smith  
Steve reported that we are in good financial shape. (See report submitted by Steve on Basecamp.) On the expenses side, sound and worship were higher this month due to needed investments to improve online/outdoor worship. Pledge payments are good – off by only approximately \$4,000.00 for the year, which is normal. The high balance in the operating account is due to the PPP funds.

The Financial Report was approved by the Vestry.

**Children and Family Ministries Update:** Amber Carswell  
Calvary has hired Jesse Steenbergen as Minister to Children and Families as a ¼ time hire. Jesse is a second-grade teacher and has worked with the youth formation program at Grace-St. Lukes. She begins her position on 9-16-20 with the Wednesday evening Calvary activity. Since Amber and Gabbie have already created programming for the fall, Jesse will have a structure to help get her off to a good start.

**Rector's Report:** Scott Walters  
Our Wednesday night to-go meals by Mary are a success – 61 meals have been ordered for this Wednesday night.

We are upgrading our sound system so that our outdoor services are effective.

We hope to get approval from the Bishop to celebrate communion (bread only) so that we can offer communion at our Sunday evening 6 pm service at the Madison Ave. pocket park.

Christine Todd, on behalf of Calvary, applied for and received a Tennessee Cares Grant for \$250,000 to help Calvary assist our homeless neighbors. A portion of these funds, \$75,000, was designated for our planned park on our corner, "Calvary Park." Christine has pulled together a small group to help advise on how best to use the funds and do what we set out in our grant proposal.

Online viewing of Mike Hammond's 1<sup>st</sup> Concept Plan. Mike, along with Brett Norman, has been working to design a temporary plan for our corner Calvary Park, so that we can experiment and see what works, what is used, etc., while we are on hold with our Master Plan. The idea is to create mostly moveable, easily-changed structures. We do plan to take out the berm so that the corner can be re-oriented toward the church. Opening up this corner will also help on Sunday mornings with our homeless ministry. The \$75,000.00 park allocation from the Tennessee Cares Grant will help with seating, shade structures, etc.

The Vestry approved the design concept for Calvary Park.

See also the Rector's Report posted on Basecamp.

**Annual Giving Update:** Kim Kitterman

The official kick-off of the Annual Giving Campaign will be held on Sunday, Oct. 4 at the Madison Ave. pocket park.

We had hoped to hold our Sunday, Nov. 1<sup>st</sup> service outdoors at St. Columba to wind up the Campaign, but no more than 50 people can be accommodated there. Margaret McLean is looking at other options for the Nov. 1<sup>st</sup> service, perhaps at the Levitt Shell. We hope to know more in a couple of weeks.

**Hub Discussions in Virtual Small Groups:** Scott Walters

Due to Covid, fewer church congregations are able to host Room in the Inn at their churches. Additionally, fewer guests can be hosted in many spaces, due to Covid spacing requirement.

Grant money could be available to us for emergency shelter, which could allow us to improve the Hospitality Hub building so that multiple congregations could use that space to host Room in the Inn.

Questions: What excites you about this idea? What concerns you about this idea? What other ideas does this spark for the Hub space?

Small-group answers:

Group 1: Because of need, it would be great if multiple congregations could host at the Hub. Issues – what is Calvary's liability when Hub used by other groups? Who would

pay for security? What is sanitation process after each group? Other ideas: space for women's clothes closet? Showers?

Group 2: Great idea. Issues: how to separate men/women well when designing the space. Possible showers? How to sanitize after use? Kitchen in the space?

Group 3: Great idea. Idea: boxed dinners. Showers would be good. Maybe focus on women. Whatever we can do to help people through this winter is good. Q: what is that current state of the building? Who cleans up every evening/morning when used?

Group 4: Showers would be good. Maybe use outdoor park for dinner when weather nice. Questions re security in new space (both viral safety and physical safety.)

Group 5: other possible uses during day: yoga or other classes, use by our youth, food distribution similar to Idlewild's ministry.

**Vestry Nominations Update:** Kim Kitterman

Nominations committee is working on a slate for vestry nominations.

**Adjournment:** Scott Walters

The meeting was adjourned at approximately 7:11 p.m.

Respectfully submitted,  
Julie Bethell, Clerk