

Vestry Meeting Minutes
December 17, 2019
Crook Auditorium, Calvary Episcopal Church

Vestry Members Present: Peg Wahl, Kim Kitterman, Madge Deacon, James Aldinger, Bailey Fountain, Nancy Manire, Les Smith, Ginny Strubing, Edwin Thorpe

Vestry Members Absent: John Webb, Sarah Ball, Lisa Buckner, Gail Harrell, Heidi Rupke, Hank Word

Clergy Present: Scott Walters, Amber Carswell, Paul McLain

Others Present: Steve Smith, Will Hayley, John Owen, Katherine Jasper, Laura Trott

Scott Walters 6:02 pm, Scott Walters could not call the meeting to order due to a lack of a quorum, and Peg Wahl opened with a prayer.

Approval of Minutes: Scott Walters

The November minutes were approved by a motion from Madge Deacon and seconded by several present.

Treasurer's Report: Steve Smith

Calvary recently bid out janitorial service with Jan Pro winning the business at a substantial savings, and, we hope, more professional and responsive service. Jan Pro will employ four of our current staff and do more work at night. In the 2020 budget, staff received a minimum of cost of living raises with two members getting more. YTD financials through November 30 show a net operating surplus of \$99,559.00 reflecting financial "beats" on revenue and expenses budgets. James moved to accept the Treasurer's Report and several Vestry members seconded the motion.

Annual Giving Update: Steve Smith Steve commented that the current pledge drive cut off is December 31. Pledge amounts should exceed current, estimated budget. We have received 34 new pledges in excess of \$90,000.00. Likewise, pledge increases out number decreases. The final 2020 budget will be reviewed and approved at the Vestry Retreat, January 11. The report was accepted by the vestry.

Calvary Place Update: Scott Walters

Scott reported that there is no real change in the status of Calvary Place. The status will be reported to the congregation at the Annual Parish Meeting, January 26. There is still reason for concern. The board's executive committee is still working on obtaining a 501(c)(3).

Master Plan/Capital Campaign Update: Scott Walters

With the New Year the listening and discernment phase of the campaign will begin by email and U.S. Postal mail. Herron Horton representative will meet with Calvary's team December 18 and with a larger Calvary group January 5. Vestry will input the plan at the Vestry Retreat, January 11. Before the campaign we will pay off a \$62,138.00 liability item on our balance sheet and all should know that 50% of \$600,000 in renovations costs for Grizzlies Prep 5th Grade building will be repaid by Grizzlies Prep, and Calvary will repay its half of the cost with capital campaign funds. Grizzlies Prep has been paying down its share of the debt quickly with proceeds from grants. Also, our \$250,000.00 unrestricted, anonymous, campaign gift will position us with other gifts (total estimate \$300,000.00) to start the campaign with momentum and funds to more than cover pre-campaign expenses. There will be more opportunity to input / review the master plan at the Vestry Retreat January 11 which will be led in part by Kat Gordon.

Ministry Review Update: Several Vestry Members

Bailey: Pastoral Care

Martin Jellineck is the leader with five groups of volunteers who visit ill folks and write support letters. Bailey reports the ministry is healthy and (from a business vantage point) offer a very "low cost / high benefit service. Further shared was a remarkable story concerning a Baton Rouge Parrish asking for our support of a St. Jude Patient and family. The family did visit Calvary teams responded fully. Madge also added detail concerning the patient, Abby, who faces three years of treatment in / out of St. Jude. Abby's mother Rachel has a lot of concern for their return home and separation from St. Jude's nurturing environment.

Les: Community Breakfast

Mary Nease and team of an estimated 15 folks show up every Sunday. Some volunteers come from other churches including St. Peters. They ask that security start letting them in the building at 5:00am. They took Les's questions very seriously and responded in a respectful manner with a lot of information. They have outgrown the clothes closet facility and need more volunteers. The ministry is self funding and has very dedicated volunteers.

Kim: Waffle Shop

This is a very healthy ministry with lots of participation (50 volunteers & 20 staff / day). Some concerns over succession planning by the current team. Knowledge is not documented and some recipes are secret. Suggestions include build a note book of knowledge, time lines, job descriptions, and goals.

Nancy: Friends of Music

This is a healthy ministry which is self funding. It is comprised of four groups and attracts many visitors to Calvary. They need to increase attendance at some vents to improve the return on their work.

James: Emanuel Meal

This is a self-funding ministry with some large donors and the recent success of this year's event. In addition to the meal, free, new coats for our guests were secured by Christine Todd. This year saw fewer student volunteers due to school being in session.

Edwin: Acolytes

This ministry reflects a rich Anglican tradition and combines a healthy combination of youth and mentors. Acolyte service is a big occasion for the youth in wedding and regular Sunday service. Suggestions included an attempt to be more inclusive and to provide better annual recognition

New Business: Peg Wahl

Ginny reported that several communicants had asked her for a print copy of the online Calvary directory. The members lacked computers or were just more comfortable with a paper version. Scott added that the original plan was to have the capability to print the on-line data but we experienced issues with this feature.

Adjournment: Scott adjourned the meeting at 7:12.

Respectfully submitted,
Will Hayley