

Vestry Meeting Minutes
November 19, 2019
Crook Auditorium, Calvary Episcopal Church

Vestry Members Present: Peg Wahl, Kim Kitterman, Madge Deacon, Sarah Ball, Ed Thorpe, James Aldinger, John Webb, Heidi Rupke, Lisa Buckner, Hank Word, Bailey Fountain

Vestry Members Absent: Gail Harrell, Les Smith, Nancy Manire, Ginny Strubing

Clergy Present: Scott Walters, Amber Carswell, Paul McLain

Others Present: Steve Smith, Will Haley, John Owen, Katherine Jasper

Scott Walters called the meeting to order at 6:01 p.m., and Peg Wahl opened with a prayer.

Approval of Minutes: Terre Sullivant

The October minutes were approved. Madge Deacon made the motion, and Ed Thorpe seconded. The motion passed.

Treasurer's Report: Steve Smith

The financials were distributed to the vestry. Tony Graves reported by basecamp and by Steve in person that the financials are straightforward with no surprises. Kitchen event income is high and will be budgeted differently next year. The 2020 budget process is underway. Steve, Scott and Tony reviewed a first draft a few weeks ago and held a call with the Finance Committee last week to review a second draft. Steve has made a few minor adjustments to revenue for 2020, but most of the major items (pledges, etc.) are being held steady from the 2019 budget until the annual giving campaign is complete. The expense side has been adjusted for a few items that are known (insurance cost) and a few things Scott would like to incorporate (cost of living adjustments for staff, a few additional salary adjustments, etc.). The expense side is fully loaded and the revenue side of the ledger will be firmed up. Draft 2 shows a \$40k loss, but we will work toward a balanced budget as the annual giving campaign wraps up. The Finance Committee will meet again in December to fine tune the budget and approve a recommended budget for vestry approval. A recommended "final" budget should be presented at the December vestry meeting. Regarding the Calvary Endowment, the revised Investment Policy Statement was finalized at the October meeting. The final adjustments are being reviewed, and it will be officially adopted in December. Tony is willing to give the vestry an overview of the year-end endowment allocation and the revised IPS at the January retreat. The report was accepted with Lisa Buckner's motion and James Aldinger's second.

Annual Giving Update: Steve Smith

Steve reported that pledges are coming in at a good rate with \$1.232 in right now. 187 pledges are in, with more expected. There are 53 increased pledges from last year, five new pledges, and nine who didn't pledge last year but did so this year. Scott says we are on target. We would like to have all pledges in by this Sunday.

Calvary Place Update: Scott Walters

The Calvary Place board has met and is investigating other places to move, including an Evergreen and medical district location. Foundation grants are being investigated from the Urban Child Institute and others. The board's executive committee is working on obtaining a 501(c)(3).

Master Plan/Capital Campaign Update: Scott Walters

Calvary has signed with Vandersall Collective to be our capital campaign consultants. They are theologically based and will work with parishioners to produce a feasibility study. A listening phase will come first, followed by a feasibility study, with the campaign beginning in the summer of 2020. The master plan committee met with Todd Richardson of Crosstown to hear how they accomplished its revitalization. Calvary strives to make our place come alive and change the way one encounters our space and how it interacts with our block. Herron Horton Architects of Little Rock has been engaged to look over Calvary's space to provide a "big picture" before we hire an architect for the project.

Seminarian: Scott Walters

Alicia Anderson of Calvary is a seminarian in Austin who seeks the vestry's support for her ordination. A motion of support was made by Madge Deacon and seconded by Ed Thorpe. The motion passed and a letter of support to the bishop was signed by the vestry.

Ministry Review Update: Heidi Rupke

Heidi reported that most of the reviews are in and will be uploaded to basecamp. She suggested that the entire report be reviewed at the January 11th vestry retreat.

New Business: Peg Wahl

Vestry party on December 7

The Diocesan Convention will be held this weekend at Grace St. Luke's Church

A baby gift from the vestry was presented to Sarah Ball

Small Groups—Review of 2019 Programs and Practices

Adjournment: Scott adjourned the meeting at 7:15.

Respectfully submitted,
Terre Sullivant, Clerk