

Vestry Meeting Minutes
October 15, 2019
Crook Auditorium, Calvary Episcopal Church

Vestry Members Present: Peg Wahl, Kim Kitterman, Madge Deacon, Sarah Ball, Ginny Strubing, Ed Thorpe, James Aldinger, Gail Harrell

Vestry Members Absent: John Webb, Bailey Fountain, Heidi Rupke, Hank Word, Les Smith, Nancy Manire, Lisa Buckner

Clergy Present: Scott Walters, Amber Carswell, Paul McLain

Others Present: Steve Smith

Scott Walters called the meeting to order at 6:02 p.m., and Kim Kitterman opened with a prayer.

Approval of Minutes: Terre Sullivant

The September minutes were approved. Gail Harrell made the motion, and Ed Thorpe seconded. The motion passed.

Treasurer's Report: The financials were distributed to the vestry. Steve Smith reported the Sept. financials are normal. There is a larger computer expense due to the purchase of a server, and community expense is larger due to the payment of dues to MICAH. Waffle Shop has made its distributions from last year. Work has begun on the budget for next year. Madge Deacon made the motion to accept the report; Ed Thorpe seconded. Peg Wahl requested a motion for the vestry to "approve the Schwab One Organization Account which serves as the church's clearinghouse for gifts of stock by removing the presently listed Authorized Individuals with the following new Authorized Individuals: Anthony Graves, Peg Wahl, Kim Kitterman, Terre Sullivant and Steve Smith." Ginny Strubing made the motion; Ed Thorpe seconded. The motion passed.

Calvary Place Update: Scott Walters

Margaret Craddock submitted a report, communicated by Scott:

After an exhaustive two-year effort to evaluate the future of Calvary Place, it seems that we are approaching a decision point about the facility's future. Scott expressed gratitude and admiration for Margaret, Peg Wahl, Palmer Jones, Tony Graves, Kim Kitterman, and attorney Marty Regan for their tireless work on this subject. A discussion among the vestry followed. A recommendation was made to call a meeting with the Calvary Place board and create a clear plan, with a firm timeline, stressing the importance of timely and clear communication with parents.

Annual Giving Update: Steve Smith

Steve reported that pledges are coming in at a good rate with \$115,000 in so far. Peg Wahl commended the excellent stewardship communications, and Scott reported that the stewardship parties have all been well attended.

Master Plan Update: Scott Walters

The master plan committee, comprised of Charles Shipp, David Lusk, John Pruett, Margaret Craddock, Price Ford, Andy Cates, Meg Crosby and Scott Crosby, is expanding their search for architects. They plan to consult with a Little Rock architect firm (Herron/Horton Architects) to prepare for interviews with possible architects for Calvary's project. This will help the committee ask the right questions in interviews. A walk-through of our building is planned with Todd Richardson, the mastermind of Crosstown Arts. Talks with capital campaign consultants are ongoing.

Security Update: Steve Smith

Steve has met with Second Baptist Church about their security plan. Communication with the congregation has been stressed, including fire drills and emergency exit drills. He is working on a one-page summary of emergency instructions to post in every room. He is also determining whether it is better to hire individual guards or employ a guard company to staff our building.

Small Groups—Safety and Security: Peg Wahl, Kim Kitterman

Adjournment: Scott adjourned the meeting at 7:30.

Respectfully submitted,
Terre Sullivant, Clerk