

**Vestry Retreat Minutes**  
Saturday, January 19, 2019  
Calvary Episcopal Church  
Orgill Room

**Present:**

Vestry Members: Les Smith, Peg Wahl, Hank Word, Gail Harrell, Madge Deacon, Kim Kitterman, Heidi Rupke, John Webb, James Aldinger, Lisa Buckner, Bailey Fountain, Nancy Manire, Ginny Strubing

**Vestry Members Absent:** Sarah Ball, Edwin Thorpe

**Clergy:** Scott Walters, Amber Carswell, Paul McLain

**Opening Prayer:** Scott Walters

**Treasurer's Report: Katie Owen**

- Financials:
  - 2018 Income Statement;
    - Revenue
      - All accruals have been recorded.
      - Pledge income slightly higher than budget.
      - Kitchen, Event Income, other over budget.
        - Event income - due to non-Calvary events
        - Community breakfast broke even
        - Lenten Preaching Income - \$5,000 plate offerings and \$10,000 transfer from the endowment
      - Total 2018 Revenue ahead of plan
    - Expenses:
      - Program
        - Events excess is due to non-parish events and is offset by the income excess
        - Kitchen/Parish Life over plan due unplanned Calvary Block Party
        - Sound - replaced some equipment and wiring
      - Personnel
        - Staff expenses above plan slightly
          - Made changes in January to hire a parish administrator
        - Office Administration/Buildings and Grounds
          - Develop of new Website not budgeted
          - Peoplecap for Vestry Retreat not budgeted
          - Buildings and Grounds increase due to roof work, half of front door restoration and classroom improvements
  - Net operating surplus \$45,238
    - Owe endowment \$29,000 payment and \$3,000 interest - \$32,000 will be taken to pay down debt and the rest as cushion for next year
  - Balance Sheet
    - Almost \$500,000 cash

- December largest month of pledge receipts, both current year and prepaid 2019 pledges
- Will spend down over the year
- Preliminary 2019 Budget
  - 2019 Pledges are up - higher number of pledges and higher dollar per pledge
  - Expenses are going up
    - Health insurance premiums increased \$1200 per employee
    - Property insurance going up
    - Property tax on parking lot increased
    - Non-pledged gifts up based on 5 year history
    - Expenses:
      - Community Breakfast - self sustaining
      - Lay salaries - Included cost of living adjustments on some staff members
      - Office administration computer expense - replace a few computers
  - Net Income breakeven
- Approval of Treasurer's Report
  - John Webb motioned to approve
  - Nancy Manire 2<sup>nd</sup> the motion.
  - Financials unanimously approved.
- (Heidi Rupke). What is your name and place where you like to be? How do you feel there? How do built and natural environments affect us?

### **Retreat Discussion**

- Scott opened with a meditation on a theme: The Good Samaritan and the difference an interstate can make
- Heidi and Scott led the Vestry through several activities
  - Places of Ministry (Heidi)
  - Place Value (Scott)
  - Walk-about around Calvary and the HUB (David Lusk)
  - Recording the Vestry's observations and imaginings (Heidi)
- Calvary Place Case Study (Peg)
  - Provided an update on how Calvary Place is operating

### **Prior minutes approved:**

- Hank Word motioned to approve the prior meeting minutes.
  - Second by Madge Deacon
  - Minutes unanimously approved.

### **Meeting Adjourned:**

- Hank Word motioned to adjourn the meeting.
  - Peg Wahl 2<sup>nd</sup> the motion
  - Unanimously approved.

### **Executive Session**