

Vestry Meeting Minutes
March 19, 2019
Crook Auditorium, Calvary Episcopal Church

Vestry Members Present: Peg Wahl, Gail Harrell, Madge Deacon, Kim Kitterman, Heidi Rupke, John Webb, James Aldinger, Lisa Buckner, Bailey Fountain, Nancy Manire, Sarah Ball

Vestry Members Absent: Edwin Thorpe, Les Smith, Ginny Strubing, Hank Word

Clergy Present: Scott Walters

Others Present: Katie Owen, Steve Smith, Al Harvey

Scott Walters called the meeting to order a 6:00 p.m., and Peg Wahl opened with a prayer.

Treasurer's Report: Katie Owen

Katie introduced Steve Smith, Calvary's new parish administrator upon Katie's retirement this spring. She presented the financial report: it's a little early for any trends, revenue is a little under, expenses mostly in line. \$30,000 was spent on refreshing the mural room. The mortgage on Grizzlies Prep is down. GP has a grant and is close to fulfilling their \$300,000 obligation. It is time to renew the line of credit at First Tennessee. Katie reported that even though we have not had to use it recently, it is still a good idea to renew at \$500,000, which is down from the original \$800,000. Gail Harrell made a motion to approve the renewal of the line of credit at \$500,000, and Madge Deacon seconded it. The motion passed unanimously.

By-Laws Review: Al Harvey

Al Harvey presented a review of Calvary's by-laws and his recommendations for revision. Past changes since 2005 have not been approved by the vestry. Revisions that need approval are the following:

- 1) Article II, Section 1: The annual parish meeting will continue to be held in January. A special meeting may be held prior to the annual meeting to elect new vestry members.
- 2) Section 2: Removed the reference to the canons of The Diocese of West Tenn., since the diocese has removed them.
- 3) Section 5 (c): The method of voting shall be determined by the Vestry in advance of the meeting and included in the Notice of the meeting
- 4) Article III, Section 1 (a): Qualifications for vestry members: a confirmed communicant in good standing, frequent attendant for six months, regular contributor. Exceptions: communicant and spouse cannot be vestry members at the same time; members of the church paid staff and their spouses, unless the staff member works 10 or less hours a week. The Rector shall determine all questions of eligibility.
- 5) Article III, Section 3 (a): An organizational meeting of Vestry shall be held within 10 days of the annual parish meeting.
- 6) Article III, Section 12: The Vestry shall appoint a Nominating Committee to nominate persons to serve as Vestry persons. Before presenting their nominees to the Parish, the Committee shall make certain that such persons are qualified to meet the experience

needs of the Vestry and are willing and capable of serving. The names of the nominees will be published at least 10 days before the Annual or Special Meeting for their election. At least one day before the election, any three Parish members qualified to vote may nominate another qualified person for the Vestry person, provided that the individual accepts the nominations.

A motion was made by John Webb to accept these by-law revisions and seconded by James Aldinger. The motion passed unanimously.

Approval of Minutes: Terre Sullivant

After one correction by Peg Wahl, the February minutes were approved. Gail Harrell made the motion and Nancy Manire seconded.

Rector's Report: Scott Walters

Scott gave a brief update on Calvary Place.

He reported that Calvary will hold the funds designated for Partner's Path, a national organization created to provide a place of connection, spiritual nourishment and gifts discernment for Episcopal clergy spouses.

Lenten Preaching Series Report: Heidi Rupke

Heidi thanked everyone for their help with LPS and reported that attendance has been good so far. She cited two moving moments during the series: the Friday morning of the New Zealand mosque massacre and the sudden death of John Kilzer.

Sr. Warden's Report: Peg Wahl

Peg suggested the creation of "Vestry Buddies," a one-on-one pairing of vestry and Calvary staff, to enhance connections between the two groups. By meeting occasionally, vestry members can better understand the staff and the work they do. Steve Smith will facilitate the pairing. Peg thanked all those who participated in the vestry's volunteer night at Room In The Inn and emphasized what a great experience it was. She encouraged participation in this ministry.

Upcoming Events:

Lenten Preaching Series through April 12

Bishop Johnson's Retirement Party, Sunday, March 31

Emmanuel Center Carnival, Saturday, April 13

The meeting was adjourned at 6:40 p.m., and the vestry went into executive session to conduct the mutual ministry review.