

Calvary Episcopal Church  
Vestry Meeting Minutes  
August 21, 2012  
Crook Auditorium

**Vestry Present:** Gary Wilson, John Pruett, Lucia Crenshaw, Bob O'Connor, Charles Shipp, Clay Woemmel, Drew Smith, Desi Franklin, Brett Norman, Rose Johnston, Hall Gardner, Dana Sue Percer and Sam Cole.

**Vestry Absent:** Alex Wise and Jerry Stiles.

**Others Present:** Reverend Chris Girata, Reverend Eyleen Farmer, Ebet Peeples, Robyn Mauldin, Brenda Johnson, Cap Pinkham and Lynda Gayle Deacon.

**Call to Order:** Rev. Girata called the meeting to order at 6:01 PM.

**Bible Study:** Rev. Girata opened with prayer and a Bible reflection.

**Minutes:** The July 17, 2012 vestry meeting minutes were approved.

**Treasurer's Report:** Brenda Johnson reviewed the financial report for July. It was noted that pledges are coming in slowly, however this often occurs during the summer months. \$7500.00 in pledge receipts came in last Sunday. There were several large expenses paid at the end of the second quarter that were due in the third quarter. There have been some unplanned maintenance expenses, notably on the HUB property. The HUB is now operating in the Second Street location. The AC equipment has been removed from the Jefferson property and that building will be locked and closed until a decision is made regarding its heat and AC. Gary Wilson reminded the vestry to be careful on expenses for the rest of the year. The treasurer's report was approved.

**Security:** Charles Shipp updated the vestry on security concerns at the church. He met with Chris Bird who has previously installed security equipment at Calvary. The first priority was to secure the nave of the church. Chris Bird's proposed installing two low light cameras that could pick up images even at night. Motion detectors would alert by sound via computer. This would cost \$9500 for the cameras and \$2500 for the motion sensors. Chris Bird generously offered to donate these services as an in kind gift to Calvary. Further discussion was held regarding security at the church door by the desk. This will be researched and reported on at the next vestry meeting. The proposal from Chris Bird was approved.

**Evangelism:** Bob O'Connor described the work of the Evangelism Team as revamped and revitalized. Their focus will now be on reenergizing existing ministries such as the Greeter Ministry and the Shepherd Ministry for newcomers.

**Ministry Evaluation Process:** Bob O'Connor reported on the progress of Calvary's ministry evaluations. This is our second year of this process and this year vestry members have been in charge of organizing the responses from the ministries under their ministry group heading. These evaluations have been placed on basecamp for review.

**Budget Planning Process:** Hall Gardner discussed plans to prepare a church budget working from the ministry evaluations with staff input on recommended priorities. Budget committee meetings will begin in September and will meet every two weeks. The committee includes: Hall Gardner, Peg Wahl, Giles Coors, Bailey Leopard, Bob O'Connor, Rev. Chris Girata and Brenda Johnson. They are interested in recruiting a banker for the committee. Anticipated revenues from annual giving should be available in December. The budget committee will refigure the budget after that number is available. Rev. Girata said he plans to have more specific line items in the budget rather than large inclusive budget items.

**Transition:** Lucia Crenshaw explained the transition team's plans to welcome and introduce Rev. Girata and his family to Calvary and Memphis. Elizabeth Madden organized a wonderful reception following his first Sunday at Calvary. Terre Sullivant provided assistance during his move to Memphis. A Celebration of New Ministry Service will be held on Thursday, September 20 with a reception following. Invitations coordinated by Robyn Mauldin will be mailed this week to all parishioners, clergy of Diocese of West Tennessee and other guests. A party at the Children's Museum of Memphis will be held on Sunday, September 30 from 5-7 to welcome the Girata family. Margaret Craddock will be organizing small gatherings similar to zip code parties starting in January. The block barbeque party has been postponed. Ebet Peeples is scheduling small groups of Calvary members, community leaders, and clergy to meet Chris.

**Clergy Report:** Rev. Girata reported that his first Sunday at Calvary felt great and his transition has been smooth. His initial plan is to not change anything at Calvary. An evening service could be added after the first of the year. He wants to stabilize the church, have parishioners rest at church and feel good again. He plans to call on visitors to Calvary after their visits as well as inactive members. Delegates for the West Tennessee Diocesan Convention, November 15-17 at Grace St. Luke's Church are being recruited. Hall Gardner, Ebet Peeples and Robyn Mauldin volunteered to be delegates and Clay Woemmel, Rose Johnston and Drew Smith volunteered to be alternates. Freshman vestry members may become future delegates to convention.

**Senior Warden's Report:** Gary Wilson welcomed Chris and thanked the vestry, staff and clergy for their support during the interim and search process. The tower fundraising has reached \$358,032 and he is pleased with the structural work. He asked vestry members to consider contributing to the gift for Rev. Philip Wiehe.

**Old Business:** None

**New Business:** Desi Franklin asked for the vestry's help in recruiting a volunteer coordinator to recruit and organize Waffle Shop wait staff.

Brett Norman inquired about receiving church information electronically. Robyn Mauldin was asked to prepare a report on printing costs etc. for vestry review next month.

**For the Good of the Order:** Bob O'Connor thanked Gary Wilson for his leadership as senior warden. Gary Wilson noted that this was Hall Gardner's 50<sup>th</sup> birthday!

**Evaluation:** Rev. Girata praised the vestry for not doing small reports and would like the vestry to focus to the larger vision for Calvary. He also thinks the length of vestry meetings reflects its health; shorter meetings are healthier.

**Closing Prayer:** Rev. Eyleen Farmer

**Adjournment:** Rev. Girata adjourned the meeting at 7:46 PM.

Respectfully submitted,

Lucia Crenshaw, Clerk