

Vestry Minutes
Tuesday, November 15, 2016
Calvary Episcopal Church

Present: Terre Sullivant, Fred Piper, Palmer Jones, Julie Bethel, Jan Gwin, Nicky Hitching, Claudia Haltom, Sarah Squire, Tony Graves, David Leigh, Donovan Smith, Margaret Craddock

Not-Present: Chris Bird, Celeste Herburger, Raymond Spence

Clergy, Staff, Other Guests: Buddy Stallings, Paul McLain, Neil Raman, Katie Owen, Hall Gardner

Call to Order

Rev Buddy Stallings called the meeting to order and opened with a prayer.

Approval of Minutes

A motion to approve the minutes of August's Vestry meeting was made by Terre Sullivant and seconded by Claudia Haltom. The motion carried unanimously.

Treasurer's Report

As of today, 207 pledges have been received for \$1.3 million. An additional 60 more pledges are needed for around \$140,000, but there are several former pledges that are highly unlikely to come in. 44% of the pledges that have come in are increasing their year over year gift with those being up an average of 20% from the prior year. However, Katie is conservatively forecasting a \$50,000 decrease in funds available for the 2017 budget.

Overall, revenue is slightly ahead of budget in October. Expenses were slightly below budget. A number of non-pledge gifts were also received in October, many of which were designated for specific projects or non-Calvary organizations.

Katie is confident that there will be a greater surplus in 2016 than what was forecast in the budget. With this additional surplus, Katie is hoping that both the payment to the endowment we previously committed to and a \$26,000 payment to the bell tower loan can be satisfied. The planned boiler installation is complete leading to a decrease in cash position of \$80,000. \$66,000 will also be paid to buildings and ground promissory note.

The law office on the corner is not up for sale due to a long running dispute between partners. The parks commission has determined that Columbus Park is wholly owned by the City. The City will be providing a cost estimate shortly. Construction has started on the "Nachos" building with an estimated completion date of June 2017 for use in July 2017.

Working Group Reports

The Administration Group report was presented by Tony Graves. The salary adjustments recommended by the Compensation Committee totaled \$17,000 for the 2017 budget and has been submitted to the budget process. In addition, titles for Ebet Peebles and Cindy Yeager were adjusted to more accurately reflect their roles within the organization. The proposed implementation of an incentive/bonus structure was placed on hold until a new rector is called.

The Administration Group also met with all committees. The Endowment committee has two openings, one of which is being filled by Tony Graves and the second is being filled by Andy Cates.

The Formation Group report was presented by Sarah Squire. Palmer Jones has been meeting on a regular basis with Children and Youth Committee. Recommendation of an evening service has been put on hold until a new rector is called. A new group was formed to discuss the creation of new immersive experiences. A form for listing these additional opportunities will be created so they can be posted on the website.

The Ministry Group report was presented by Nicky Hitching. Nicky reached out to Camille Gamble with the ECW who has expressed interest in stepping down as president. Because attendance is down to a very small list of regulars, Camille is proposing shutting down the ECW after a final meeting in December where they will decide how to disperse the funds and wind the program down.

Warden Reports

This November meeting is Terre Sullivant's last meeting as Senior Warden because she will be traveling during the December meeting. Terre thanked all of the staff and the vestry for their work for Calvary. Terre is bringing lunch from the Vestry to the staff on Tuesday, December 6th. Terre is also proposing that, rather than organizing a single night for Vestry to participate in Room in the Inn, all the vestry members should find an appropriate night to volunteer for.

Fred Piper is inviting the vestry, clergy, and significant others to brunch on Sunday, December 11 at 12:30 PM at his home. Julie Bethel had no updates.

Associate Rectors' Reports

Paul McLain reported a successful Trunk or Treat with increased participation by both Calvary Place and Grizzlies Prep families. Advent Wreath making is this upcoming Sunday during formation. The Christmas Pageant will be held on Sunday, December 18th. Paul McLain will start serving on the Calvary Place board in December 2016. The Phillipians Bible Study with Mimsy has a strong group of 10. The Great Hall series in 2017 will have sessions with Buddy Stallings, Hall Gardner, and an interfaith panel by

Alice Shands. Hester Shipp Mathes will be celebrating communion this upcoming Sunday in honor of the dedication of the flower room in Nino Shipp's name.

Neil Raman reported that the young adult group is continuing to meet and has seen a steady increase in their numbers. The 30s and 40s group met recently at St Columba.

Eyleen Farmer, fresh from sabbatical, reported that pastoral care operated seamlessly during her time away. Lenten Preaching Series schedule has been finalized and is ready for publication.

Priest-In-Charge Report

Buddy wanted to commend Peg Wahl, Margaret McLean, and Katie Owen for the work they have done on the Annual Giving Campaign.

LobsterPalooza was a huge success raising over \$20,000 for the Work Local program. Christine Todd, Liz Browne, and all of the volunteers did an excellent job organizing the event.

The AIDS fabric sculpture has been hung in the Nave.

Discovery Class is going well with around 40 people attending each week.

Buddy also encouraged the Vestry to revisit the scheduling of the election and the annual meeting in 2017 to better align the two efforts.

The clergy and members of the Vestry will attend the Annual Convention of the Diocese of West Tennessee.

New Business

Margaret Craddock has written an article for the upcoming *Chronicle* that highlighted a diverse group of over 40 people that attended the Downtown Blight walking tour and discussion. A facilitated conversation was held after the walking tour in the Great Hall where specific ideas emerged from the conversation that can be achieved by a dedicated group of volunteers.

Motions

No motions were made.

Adjournment

With no further business, a motion to adjourn the meeting was made by Fred Piper and seconded by Margaret Craddock. The motion carried unanimously.

Sincerely, Hank Word